

August 19, 2021

The **Indian Creek Board of Education** met in regular session on Thursday, August 19, 2021 at 6:00 P.M. at the Indian Creek Middle School, Mingo Junction, Ohio. Vice-President Kimberly Mark called the meeting to order and led the Pledge of Allegiance. At roll call, the following Board members were present: Mrs. Kimberly Mark, Dr. John Figel, Mr. Bob Smith and Dr. Ted Starkey. Mr. Daniel Bove was absent at roll call but arrived later.

READING, APPROVAL, SIGNING OF MINUTES

#58-08-21

Dr. Starkey moved and Mr. Smith second the motion to approve the minutes from the July 15, 2021 regular meeting. **Vote on motion:** Dr. Figel, yes; Mrs. Mark, yes; Dr. Starkey, yes; Mr. Smith, yes. **Motion approved 4-0.**

BILLS, FINANCIAL, BANK RECONCILIATION

#59-08-21

Dr. Figel moved and Dr. Starkey seconded the motion to approve the bills, financial report and bank reconciliation for the month of July 2021. **Vote on motion:** Mr. Smith, yes; Dr. Starkey, yes; Mrs. Mark, yes; Dr. Figel, yes. **Motion approved 4-0.**

INTRODUCTIONS AND RECOGNITION OF GUESTS

I.C.E.A. – President Karen Lloyd discussed the following:

- Relayed teacher wishes regarding wearing of facial coverings
- Looking forward to a great start of the school year
- Thanked administrators for ongoing support

O.A.P.S.E. – No representative present.

Principal/Administrative Council

Michele Minto, Hills Elementary Principal, wished students and staff a successful school year and noted that her staff is excited and looking forward to it.

Dr. Holly Minch-Hick, ICMS Principal and Scott Abercrombie, ICMS Assistant Principal, discussed the back-to-school actives and preparation for opening of the new school year.

John Rocchi, Special Education Director, thanked the Board for hiring the additional intervention specialists in each building and noted it will have a great impact on student success.

Dr. Rachel Gillman addressed the Board regarding wearing of facial coverings. She provided data regarding the CDC and American Academy of Pediatricians regarding universal masking.

COMMUNICATIONS - Dr. Chappellear discussed a communication from OME-RESA regarding Technology Director George Vein about how grateful they are for his assistance working through various connectivity issues.

EXECUTIVE SESSION

#60-08-21

Mrs. Mark moved and Dr. Starkey seconded the motion to go into executive session as marked below:

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1. To consider one or more, as applicable, of the check-marked items with respect to a public employee or official:
 - a. ___ Appointment
 - b. Employment**
 - c. ___ Dismissal
 - d. ___ Discipline
 - e. ___ Promotion
 - f. ___ Demotion
 - g. ___ Compensation
 - h. ___ Investigation of charges/complaints (unless public hearing requested)
2. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest.
3. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.
4. Matters required to be kept confidential by Federal law or State statutes.
- 5. Preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment.**
6. In-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action.
7. Consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance provided that:
 - A. The information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. A unanimous quorum of the Board has determined by a roll call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

NOW, THEREFORE, BE IT RESOLVED, that the Indian Creek Local School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session of items **1 b and #5** as listed above.

Vote on motion: Mrs. Mark, yes; Dr. Starkey, yes; Dr. Figel, yes; Mr. Smith, yes. **Motion approved 4-0.** Time: 6:13 P.M.

Mr. Bove arrived.

Executive session ended at 7:35 P.M. and the meeting resumed

ACCEPT ADDENDA

#61-08-21

Mrs. Mark moved and Dr. Starkey seconded the motion to accept the following addenda:

Old Business – Item A

New Business – Items P, Q, R

Personnel – Items P and Q

Vote on motion: Mrs. Mark, yes; Mr. Smith, yes; Dr. Figel, yes; Dr. Starkey, yes; Mr. Bove, yes.
Motion approved 5-0.

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OLD BUSINESS

#62-08-21

Dr. Starkey moved and Mr. Smith seconded the motion to approve item A below.

A. Agenda Correction

The Superintendent recommends the Board approve the following agenda correction from the May 20, 2021 board meeting:

ICMS 8th Grade Football – Nick Dondzila instead of Chad Dondzila

Vote on motion: Dr. Starkey, yes; Mr. Bove, yes; Mr. Smith, yes; Dr. Figel, yes; Mrs. Mark, yes.
Motion approved 5-0.

NEW BUSINESS

APPROVAL OF ITEMS A THROUGH R, EXCLUDING ITEM F

#63-08-21

Dr. Starkey moved and Mr. Bove seconded the motion to approve items A through R, excluding item F, under New Business.

A. Bills to Be Considered, Over \$5,000.00 and/or Improper Procedure

The Treasurer recommends payment of the following invoices that have been submitted for payment.

VENDOR	AMOUNT	DESCRIPTION
BJU Press	\$9,854.66	Jeff Co Christian School classroom supplies - Auxiliary Fund
Vernon Dell Tractor Sales	\$11,577.83	Toro mower
Forecast5 Analytics, Inc.	\$13,047.50	Forecast software, support, professional development services
McGraw-Hills School Education LLC	\$5,263.59	Jeff Co Christian School textbooks - Auxiliary Fund
Sico America, Inc.	\$5,571.41	ICMS cafeteria seats
Step by Step Learning, LLC	\$8,960.00	SBSL online learning platform professional development subscription
United Equipment Service Plus, Inc.	\$5,300.00	Annual safety and service inspections of bleachers / backstops
Swan's Sport Shop	\$3,558.00	Baseball Uniforms
Renaissance Learning, Inc.	\$19,859.13	STAR / AR license renewal
School Safe ID, LLC	\$14,895.80	Visitor management kiosk software and equipment
Kalkreuth Roofing	\$4,800.00	District roof maintenance
CDW Government, Inc.	\$35,440.00	Go Guardian license renewal for three years
Savas Learning Company, LLC	\$28,684.19	Math DIGITS renewal for 6th, 7th and 8th grades
All About Learning Press, Inc.	\$13,126.00	K-4th Reading / ELA Curriculum for Jefferson Co. Christian School (Auxiliary

B. Resolution – Jefferson County ESC

The Superintendent recommends that the Board adopt a resolution authorizing the Jefferson County Educational Service Center as the hiring agency for the district for those certified/licensed substitute employees that are not utilized through the North Coast Shared Service Alliance for Substitute Management Services and to obtain the required criminal background checks.

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C. Athletic Rates

The Treasurer recommends the Board approve the 2021-22 admission rates to athletic events as submitted by the athletic director (*see attached*).

D. Before and After School Care Program

The Superintendent recommends the Indian Creek Local Board of Education adopt the Ohio Department of Education After Care Rules © 2004 and subsequent Policies and Procedures for Approved Care Centers in two elementary school locations to maintain licensing requirements.

E. Agreement – Trinity Health System School of Nursing

The Superintendent recommends the Board approve entering into an agreement with the Trinity Health System School of Nursing to provide nursing students clinical learning experiences through the period August 2021 through December 2021.

F. Agreement – Trinity Health System, Behavioral Medicine Department – EXCLUDED FROM THIS MOTION – SEE #64-08-21 BELOW

G. Agreement – The Employee Association

The Superintendent recommends entering into an agreement with The EA (The Employee Association) for an employee wellness program underwritten by Medical Mutual of Ohio.

H. Agreements – Jefferson County ESC

The Superintendent recommends the Board approve an agreement with the Jefferson County ESC for Christine Neely for August 1, 2021 through July 31, 2022 for personal assistant services at the VI unit for a virtually impaired student.

I. Memorandum of Understanding – Thiel College

The Superintendent recommends the Board enter into an agreement with Thiel College for use of an audiology/speech pathology clinic for the 2021-22 school year.

J. Alternative School Agreement

The Superintendent recommends the board enter into an agreement with Jefferson County Educational Service Center to provide alternative school services to designated students during the 2021-22 school year.

K. Substitute Support Staff Compensation

The Superintendent and Treasurer recommend the Board annually establish support staff substitute rates and recommend the following rates for the 2021-2022 school year:

Substitute bus drivers – driving rate of \$13.50 per hour

All other classified substitutes, including summer help, at minimum wage

Substitute teachers - \$100.00 per day

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L. Resolution – Jefferson County ESC

The Superintendent recommends that the Board adopt a resolution authorizing the Jefferson County Educational Service Center as the hiring agency for the District for those certified/licensed substitute employees that are not utilized through the North Coast Shared Service Alliance for Substitute Management Services and to obtain the required criminal background checks.

M. Architect Amendment – New High School / Elementary School Projects

The Superintendent recommends an amendment to the AE Agreement of Sol Harris/Day Architecture in the amount of \$44,506.61 for the New High School and Elementary School Projects due to acceptance of alternates and based on additional LFI dollars being utilized to add additional scope of work to the project.

N. Architect Amendment – Hills Elementary LFI Renovation Project

The Superintendent recommends an amendment to the AE Agreement of Sol Harris/Day Architecture in the amount of \$37,035.18 for the Hills Elementary LFI Renovation Project due to acceptance of alternates and based on additional LFI dollars being utilized to add additional scope of work to the project.

O. Auxiliary Services

The Ohio Department of Education has notified the District that per Ohio Revised Code Section 3317.024, the Jefferson County Christian School has elected to receive and administer auxiliary service funds with direct payment instead of the funds flowing through the public school for fiscal years 2022 and 2023. This is a new option for non-public schools per HB 110. The Superintendent and Treasurer recommend the District not administer auxiliary funds during fiscal years 2022 and 2023.

P. ICEA Negotiated Agreement

The Superintendent recommends the Board ratify the Negotiated Agreement with the Indian Creek Education Association for a period of three years, effective September 1, 2021 through August 31, 2024.

Q. Bus Release

The Superintendent recommends the Board approve the bus release for Shya Garcia to ride an Indian Creek Bus from Bishop John King Mussio Jr. High School to her grandparents' house for the 2021-2022 school year.

R. Resolution – Recommending (Not Mandating) Use of Mask

RESOLUTION RECOMMENDING, NOT MANDATING, ALL EMPLOYEES, STUDENTS, VOLUNTEERS, BOARD MEMBERS, PARENTS/GUARDIANS, COMMUNITY MEMBERS, CONTRACTORS, BUSINESSES, GROUP RENTING DISTRICT FACILITIES, PERSONS ATTENDING BOARD MEETINGS, AND PERSONS ATTENDING EXTRACURRICULAR ACTIVITIES TO WEAR FACE COVERINGS (“MASKS”)

RESOLUTION NO. 63-08-19 R

The Board of Education of the Indian Creek Local School District (“Board”), Jefferson County, Ohio, met in regular session at the Indian Creek Middle School with the following members present:

Mr. Daniel Bove, Jr., Mrs. Kimberly Mark, Dr. John Figel, Mr. Bob Smith and Dr. Ted Starkey

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The Treasurer advised the Board that the notice requirements of R.C. 121.22 and any amendments thereto, and the implementing rules adopted by the Board pursuant thereto, were complied with for the meeting.

Dr. Starkey moved the adoption of the following resolution:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Indian Creek Local School District, Jefferson County, Ohio, that:

Section 1: The Board of Education hereby determines that all employees, students, volunteers, Board members, parents/guardians, community members, contractors, businesses, groups renting District facilities, persons attending Board meetings, and persons attending extracurricular activities are recommended, not mandated, to wear a mask at all times upon entering any District building.

Section 2: Notwithstanding Section 1, the Board of Education will comply with the Center for Disease Control (“CDC”) order that requires masks to be worn on all public transportation, including transportation provided by the District.

Section 3: If the requirement to wear a mask is made applicable to more people or in more circumstances than are set forth under this resolution because of a law, rule, regulation, or order from federal, state, county or local government, or governmental agency, this resolution shall be read to include such requirement, while in effect, without the necessity of adopting a change to the resolution to reflect such requirement.

Section 4: It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and any amendments thereto.

Mr. Bove seconded the Motion and upon roll call, the vote resulted as follows:

Dr. Figel, yes; Mr. Bove, yes; Mr. Smith, yes; Mrs. Mark, yes; Dr. Starkey, yes;

Motion passed and adopted this 19th day of August 2021

Vote on motion: Dr. Figel, yes; Mr. Bove, yes; Mr. Smith, yes; Mrs. Mark, yes; Dr. Starkey, yes.
Motion approved 5-0.

Agreement – Trinity Health System, Behavioral Medicine Department **#64-08-21**

Mr. Bove moved and Dr. Starkey seconded the motion to approve the Superintendent’s recommendation to enter into an agreement with Trinity Health System, Behavioral Medicine Department to provide appropriately licensed individual providers as necessary to provide mental health assessment, individual/group counseling, case management and crisis intervention services to designated students during the 2021-22 school year.

Vote on motion: Mr. Smith, yes; Mrs. Mark, yes; Dr. Starkey, yes; Dr. Figel, abstain; Mr. Bove, yes.
Motion approved 4-0-1.

OTHER MATTERS

PERSONNEL

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APPROVAL OF ITEMS A THOROUGH P
#65-08-21

Dr. Starkey moved and Mrs. Mark seconded the motion to approve Items A through P under Personnel.

A. Resignation – Certified

The Superintendent recommends the Board accept the resignation of Cary Smith, Guidance Counselor at the Indian Creek Middle School, effective for the 2021-22 school year, for personal reasons.

B. Leave of Absence– Certified

The Superintendent recommends the Board approve a one-year leave of absence beginning the 2021-22 for Sarah Herzick. Intervention teacher at Indian Creek High School.

C. Leave of Absence - Classified

The Superintendent recommends the Board grant a Leave of Absence for Ruth LeFebvre (August 27, 2021 - October 31, 2021) per Section 4.02 of the OAPSE Negotiated Agreement.

D. Leave of Absence – Classified

The Superintendent recommends the Board grant a Leave of Absence for Christine Fenske for the 2021-2022 school year, per Section 4.02 of the OAPSE Negotiated Agreement.

E. Resignation - Classified

The Superintendent recommends the Board accept the resignation of Ruth LeFebvre, effective November 1, 2021, for the purpose of retirement.

F. Employment – Classified Substitutes

The Superintendent recommends the Board approve employment of the following individual for inclusion on the Classified Substitute list for the position(s) listed for which they currently qualify, and for any subsequent positions for which they may qualify:

Elizabeth Quick, Bus Driver, pending successful completion of bus driver training, bus driver test, and all pre-employment checks.

G. Employment – Certified

The Superintendent recommends the Board approve the employment of Amber Edwards, 5th Grade ELA teacher at Indian Creek Middle School, effective for the 2021-22 school year. One-year contract, 184 days per year, salary and benefits pursuant to the ICEA Negotiated agreement. Employment contingent upon Mrs. Edwards obtaining or showing proof of valid Ohio licensure, the required background checks and drug testing.

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H. Employment – Certified

The Superintendent recommends the Board approve the employment of Bridgit Pashke, 7th Grade Math teacher at Indian Creek Middle School, effective for the 2021-22 school year. One-year contract, 184 days per year, salary and benefits pursuant to the ICEA Negotiated agreement. Employment contingent upon Ms. Pashke obtaining or showing proof of valid Ohio licensure, the required background checks and drug testing.

I. Employment – Certified

The Superintendent recommends the Board approve the employment of Marissa Kiddey, Kindergarten teacher at Cross Creek Elementary, effective for the 2021-22 school year. One-year contract, 184 days per year, salary and benefits pursuant to the ICEA Negotiated agreement. Employment contingent upon Ms. Kiddey obtaining or showing proof of valid Ohio licensure, the required background checks and drug testing.

J. Employment – Certified

The Superintendent recommends the Board approve the employment of Aimee Carroll, Music teacher for district, effective for the 2021-22 school year. One-year contract, 184 days per year, salary and benefits pursuant to the ICEA Negotiated agreement. Employment contingent upon Ms. Carroll obtaining or showing proof of valid Ohio licensure, the required background checks and drug testing.

K. Extra Duty Supplemental – Certified

The Superintendent recommends the employment of the following certificated/licensed individuals in the positions listed. One-year limited contracts for the 2021-22 school year. If required for the position, individuals must have Pupil Activity Permits issued by the Ohio Department of Education, valid for the 2021-22 school year.

ICMS Guidance Counselor – 20 days	David Kemp
ICHS Boys Assistant Soccer Coach (1/2 position)	Catherine Calissie

L. Employment – Supplemental Personal Service Contracts

WHEREAS this Board has posted the following extra-duty position(s) as being available to employees of the District who hold teaching certificates/licenses, and no such employee meeting all of the Board’s qualifications has applied for, been offered, and accepted said position, and

WHEREAS this Board then advertised said position as being available to certificated/licensed and/or non-certificated/non-licensed individuals not employed by this District.

BE IT FURTHER RESOLVED that the following certificated/licensed and/or non-certificated/licensed individuals be employed in the identified position(s) for the 2021-22 school year.

Boys Assistant Soccer Coach (1/2 position)	Gunner Brettell
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M. Volunteer – ICHS Girls Volleyball

The Superintendent recommends Kurt Vandeborne as a volunteer for ICHS Girls Volleyball.

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N. Classified – Call out Person

The Superintendent recommends the Board approve the employment of Leigh-Ann Delong, Call Out Person for Substitute Cafeteria Staff, District Wide (CCE is "home base") 1 hour per day, 5 days per week, 186 days per year, effective August 27, 2021. Approve Probationary Contract, effective August 27, 2021.

O. Classified Substitutes

The Superintendent recommends the Board approve employment of the following individual for inclusion on the Classified Substitute list for the position(s) listed for which they currently qualify, and for any subsequent positions for which they may qualify:

Kelly McIlvain, Cafeteria, Secretary, and Paraprofessional (Pending receipt of valid Educational Aide Permit with ESEA Qualified Designation) and pending passing of all pre-employment checks.

P. Resignation – Classified

The Superintendent recommends the Board accept the resignation of Amanda Dyson, a cook at Hills Elementary, the 2021-22 school year for personal reasons. She will be placed on the substitute list for both a cook and a paraprofessional (pending recertification).

Vote on motion: Mrs. Mark, yes; Mr. Smith, yes; Dr. Figel, yes; Mr. Bove, yes; Dr. Starkey, yes.
Motion approved 5-0.

Q. Employment – Administrative

66-08-21

Mrs. Mark moved and Dr. Starkey seconded the motion to renew the contract of Indian Creek Local School District Superintendent, Dr. T.C. Chappellear, for a period of five years, effective August 1, 2022, salary per Board Policy GCGAA.

Vote on motion: Mr. Smith, yes; Mr. Bove, yes; Dr. Starkey, yes; Mrs. Mark, yes; Dr. Figel, yes.
Motion approved 5-0

REPORT OF BOARD LIAISONS

- a. Student Achievement – Mrs. Kim Mark wished all students good luck with academics, athletics and all student activities during the 2021-2022 school year.
- b. Legislative – Dr. Ted Starkey, no report.

REPORT OF BOARD ADVISORY COMMITTEES - Dr. Chappellear provided and update from the Athletic Council meeting regarding parking for football.

REPORT OF TREASURER/CFO – Mrs. Todoroff discussed the annual filing requirement related to the purchase of commercial paper and provided a report of each investment for fiscal year 2021.

REPORT OF ASSISTANT SUPERINTENDENT - Mr. Belt discussed the following:

- Certificate of Occupancy for Cross Creek Elementary and Hills Elementary
- High School site update

REPORT OF SUPERINTENDENT - Dr. Chappellear discussed the following:

- State test update for 2020-2021 school year

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- Noted that the administrative team is excited to start the new school year and wished teachers and support staff a great year
- Thanked the Board for their continued support

ADJOURNMENT
#67-08-21

Mr. Bove moved to adjourn. All Yes. Time: 8:10 P.M.

ATTEST:

Board President

Treasurer