

August 18, 2022

The **Indian Creek Board of Education** met in regular session on August 18, 2022 at 6:00 P.M. at Indian Creek High School, Wintersville, Ohio. President Bob Smith called the meeting to order. Mrs. Mark led the Pledge of Allegiance. At roll call, the following members were present: Mr. Daniel Bove, Jr., Mrs. Kimberly Mark, Mr. Bob Smith and Dr. Ted Starkey. Dr. John Figel was absent.

READING, APPROVAL, SIGNING OF MINUTES

#76-08-22

Mr. Bove moved and Dr. Starkey seconded the motion to approve the minutes from the July 21, 2022 regular meeting. **Vote on motion:** Mrs. Mark, yes; Dr. Starkey, yes; Mr. Smith, yes; Mr. Bove, yes. **Motion approved 4-0.**

BILLS, FINANCIAL, BANK RECONCILIATION

#77-08-22

Mrs. Mark moved and Mr. Smith seconded the motion to approve the bills, financial report and bank reconciliation for the month of July 2022. **Vote on motion:** Mr. Smith, yes; Mr. Bove, yes; Dr. Starkey, yes; Mrs. Mark, yes. **Motion approved 4-0.**

INTRODUCTIONS AND RECOGNITION OF GUESTS

I.C.E.A. – President Karen Lloyd noted that the teachers are looking forward to the start of the school year.

O.A.P.S.E. – No representative present

Principal/Administrative Council – Dr. Holly Minch-Hick, ICMS Principal, discussed the following:

- Pool party
- Cheerleading competition at the Jefferson County Fair
- Fall sports teams
- Professional development
- Open house

Food Service Director, Eric White discussed the following:

- Staff training
- ICHS new coffee machine
- Made-to-order sandwiches at ICHS

Michele Minto, Title I / Curriculum Director, discussed the following:

- Pool party for Hills and Cross Creek Elementary schools
- Summer Scholars Program

COMMUNICATIONS - Dr. Chappellear read a letter from Carol Oklok thanking Dr. Chappellear and Mr. Belt for the tour of the new high school and commending the high school staff for the food pantry.

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OLD BUSINESS

#78-18-22

Mrs. Mark moved and Mr. Smith seconded the motion to approve the following old business:

The Superintendent recommends the Board approve the following minute correction from the May 19, 2022 board meeting:

Nick Dondzila – ICMS 7th Grade Football Coach – incorrectly listed as Chad Dondzila

Vote on motion: Mr. Bove, yes; Mrs. Mark, yes; Dr. Starkey, yes; Mr. Smith, yes. **Motion approved 4-0.**

ACCEPT ADDENDUM

#79-08-22

Mrs. Mark moved and Mr. Bove seconded the motion to accept an addendum to include items I through M under Personnel. Vote on motion: Mrs. Mark, yes; Mr. Smith, yes; Dr. Starkey, yes; Mr. Bove, yes. **Motion approved 4-0.**

NEW BUSINESS

APPROVAL OF ITEMS A THROUGH L

#80-08-22

Mr. Smith moved and Dr. Starkey seconded the motion to approve items A through L under New Business.

A. Bills to Be Considered, Over \$5,000.00 and/or Improper Procedure

The Treasurer recommends payment of the following invoices that have been submitted for payment.

VENDOR	AMOUNT	DESCRIPTION
Active Internet Technologies, LLC	\$9,500.00	Website services 2022-2023
Horizon Information Services, Inc.	\$8,486.00	AV Systems for Conference Rooms
Johnson Health Tech NA Inc.	\$79,765.00	Athletic equipment for weight room (<i>Pugliese Grant</i>)
Fun and Function	\$6,098.99	Sensory items for Cross Creek Elementary
Milestone Benefits Agency	\$6,564.80	ACA Smart Compliance software, ACA filings and support fee
Houghton Mifflin Harcourt Co.	\$148,134.40	ELA Curriculum for grades 6 - 8
Houghton Mifflin Harcourt Co.	\$5,094.90	Journeys Reader's Notebook Consumables - Grade 5
SHI International Corp.	\$43,987.50	Chromebooks for 7th grade
McDonald Tree Removal, LLC	\$7,900.00	Tree removal at stadium

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B. Athletic Rates

The Treasurer recommends the Board approve the 2022-23 admission rates to athletic events as submitted by the athletic director.

C. Before and After School Care Program

The Superintendent recommends the Indian Creek Local Board of Education adopt the Ohio Department of Education After Care Rules © 2004 and subsequent Policies and Procedures for Approved Care Centers in two elementary school locations to maintain licensing requirements.

D. Alternative School Agreement

The Superintendent recommends the board enter into an agreement with Jefferson County Educational Service Center to provide alternative school services to designated students during the 2022-23 school year.

E. Substitute Support Staff Compensation

The Superintendent and Treasurer recommend the Board annually establish support staff substitute rates and recommend the following rates for the 2022-23 school year:

Substitute bus drivers – driving rate of \$13.50 per hour

All other classified substitutes, including summer help, at minimum wage

F. Resolution – Jefferson County ESC

The Superintendent recommends that the Board adopt a resolution authorizing the Jefferson County Educational Service Center as the hiring agency for the District for those certified/licensed substitute employees that are not utilized through the North Coast Shared Service Alliance for Substitute Management Services and to obtain the required criminal background checks.

G. Agreement – Jefferson County Board of Developmental Disabilities (DD)

The Superintendent recommends the Board enter into an agreement with the Jefferson County Board of Developmental Disabilities (DD) (School of Bright Promise) to locate and identify all Indian Creek resident children in need of special education and related services. Agreement effective for the 2022-23 school year.

H. Agreement – Trinity Health System School of Nursing

The Superintendent recommends the Board approve entering into an agreement with the Trinity Health System School of Nursing to provide nursing students clinical learning experiences through the period August 2022 through December 2022.

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I. Board Policy – Updated Policy

The Superintendent recommends the Board approve the following updated policy:

IKF – Graduation Requirements

J. Rescind Urgent Necessity

The Superintendent recommends rescinding the urgent necessity purchase of used buses from Frye Transportation.

K. Purchase of Bus

The Superintendent recommends the purchase of one new bus from Midvale Truck and Transportation for \$93,552.00 for immediate delivery. Midvale is a member of the OMERSA Competitive Bidding Consortium. This will utilize ESSER Funds.

L. Agreement – North Coast Shared Services

The Superintendent recommends the Board approve the agreement of services with North Coast Shared Service Alliance Substitute Teacher Program. The agreement period shall be August 8, 2022 through August 7, 2023 and shall automatically be extended for additional successive periods of one year each.

Vote on motion: Dr. Starkey, yes; Mr. Bove, yes; Mr. Smith, yes; Mrs. Mark, yes. **Motion approved 4-0.**

OTHER MATTERS

PERSONNEL

APPROVAL OF ITEMS B THROUGH M

#81-08-22

Mr. Smith moved and Mrs. Mark seconded the motion to approve items A through M under Personnel.

A. Employment – Classified Substitutes – THIS ITEM EXCLUDED FROM THIS MOTION – SEE #82-08-22 BELOW

B. Employment – Supplemental Personal Service Contracts

WHEREAS this Board has posted the following extra-duty position(s) as being available to employees of the District who hold teaching certificates/licenses, and no such employee meeting all of the Board's qualifications has applied for, been offered, and accepted said position, and

WHEREAS this Board then advertised said position as being available to certificated/licensed and/or non-certificated/non-licensed individuals not employed by this District.

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BE IT FURTHER RESOLVED that the following certificated/licensed and/or non-certificated/licensed individuals be employed in the identified position(s) for the 2022-23 school year.

ICHS Assistant Football Varsity Coach	Zach Crawford
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C. Resignation – Classified

The Superintendent recommends the Board accept the resignation of Tammy Ruckman, paraprofessional at Cross Creek Elementary, effective July 31, 2022, for personal reasons.

D. Resignation – Classified

The Superintendent recommends the Board accept the resignation of Brian Hibbits, school bus driver, effective August 10, 2022, for personal reasons.

E. Employment – Certified

The Superintendent recommends the Board approve the employment of Tia Taglione, Indian Creek Middle School Science teacher, effective for the 2022-23 school year. One-year contract, 184 days per year, salary and benefits pursuant to the ICEA Negotiated agreement. Employment contingent upon Ms. Taglione obtaining or showing proof of valid Ohio licensure, the required background checks and drug testing.

F. Employment – Certified

The Superintendent recommends the Board approve the employment of Melissa Kernen, Cross Creek Elementary Preschool teacher, effective for the 2022-23 school year. One-year contract, 184 days per year, salary and benefits pursuant to the ICEA Negotiated agreement. Employment contingent upon Ms. Kernen obtaining or showing proof of valid Ohio licensure, the required background checks and drug testing.

G. Employment – Certified

The Superintendent recommends the Board approve the employment of Danielle James, Cross Creek Elementary Kindergarten teacher, effective for the 2022-23 school year. One-year contract, 184 days per year, salary and benefits pursuant to the ICEA Negotiated agreement. Employment contingent upon Ms. James obtaining or showing proof of valid Ohio licensure, the required background checks and drug testing.

H. Classified – Continuing Contract

The Superintendent recommends the Board approve Continuing Contracts for the following Classified Employees, pursuant to Article 6 of the OAPSE Negotiated Agreement:

Leigh-Ann Delong, Cook/Cashier, effective 8/27/2022.

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I. Employment – Extra-Duty Supplemental Contracts

The Superintendent recommends the employment of the following certificated/licensed individuals in the positions listed. One-year limited contracts for the 2022-23 school year. If required for the position, individuals must have Pupil Activity Permits issued by the Ohio Department of Education, valid for the 2022-23 school year.

Hills Elementary Extra Duty Positions	Name
Before and After Care Coordinator	Amanda Renner

Cross Creek Extra Duty Positions	Name
Lead Teacher	Karen Lloyd
Math Assistant	Karen Lloyd
Literacy Assistant	Alecia Cockrill
OIP	Alecia Cockrill
Character Education	Brittany Shank
Student Senate	Gina Giuliani Miclea
Before and After Care	Karen Lloyd

ICMS Extra Duty Positions	Name
Closer Look	Michele Fabbro
Newspaper	Michele Fabbro
Media Club	Michele Fabbro

ICHS Extra Duty Positions	Name
Wrestling Assistant Coach	Doug Knight

J. Employment – Supplemental Personal Service Contracts

WHEREAS this Board has posted the following extra-duty position(s) as being available to employees of the District who hold teaching certificates/licenses, and no such employee meeting all of the Board's qualifications has applied for, been offered, and accepted said position, and

WHEREAS this Board then advertised said position as being available to certificated/licensed and/or non-certificated/non-licensed individuals not employed by this District.

BE IT FURTHER RESOLVED that the following certificated/licensed and/or non-certificated/licensed individuals be employed in the identified position(s) for the 2022-23 school year

ICMS Track Coach	Kelly Mellvain
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ICMS Wrestling Coach	Nick Dondzila
ICHHS Boys Soccer Coach	Dan Lawrence

K. Employment – Classified

The Superintendent recommends the Board approve the employment of Kimberly Constantine, Paraprofessional, CCE, 4.75 hours per day, 5 days per week, 23.75 hours weekly, 186 days per year, effective August 23, 2022. Approve Probationary Contract, effective August 23, 2022. (Both pending receipt of all pre-employment documents and passing of all pre-employment checks.)

L. Employment – Classified

The Superintendent recommends the Board approve the employment of Lara Finney, Paraprofessional, ICMS, 7 hours per day, 5 days per week, 35 hours weekly, 186 days per year, effective August 23, 2022. Approve Probationary Contract, effective August 23, 2022. (Both pending receipt of all pre-employment documents and passing of all pre-employment checks.)

M. Employment – Classified Substitutes

The Superintendent recommends the Board approve employment of the following individual for inclusion on the Classified Substitute list for the position(s) listed for which they currently qualify, and for any subsequent positions for which they may qualify:

Rachel Workman, Secretary and Paraprofessional, pending receipt of all pre-employment documents and passing of all pre-employment checks.

Vote on motion: Mr. Bove, yes; Mr. Smith, yes; Mrs. Mark, yes; Dr. Starkey, yes. **Motion approved 4-0.**

EMPLOYMENT – CLASSIFIED SUBSTITUTES

#82-08-22

Mr. Bove moved and Mr. Smith seconded the motion to approve the following:

The Superintendent recommends the Board approve employment of the following individual for inclusion on the Classified Substitute list for the position(s) listed for which they currently qualify, and for any subsequent positions for which they may qualify:

Brian Hibbits, Bus Driver
Tammy Ruckman, paraprofessional

Vote on motion: Mr. Smith, yes; Mrs. Mark, yes; Dr. Starkey, yes. Mr. Bove, Abstain. Motion approved 3-0-1.

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REPORT OF BOARD LIAISONS

- a. Student Achievement – Mrs. Kim Mark wished students and staff a great school year.
- b. Legislative – Dr. Ted Starkey, no report.

REPORT OF BOARD ADVISORY COMMITTEES - No report.

REPORT OF TREASURER/CFO - Mrs. Todoroff noted that the fiscal year 2021-2022 audit is underway and discussed the annual filing requirement related to the purchase of commercial paper and provided a report of each investment for fiscal year 2022.

REPORT OF ASSISTANT SUPERINTENDENT - Mr. Belt discussed the following:

- Demolition of Buchanan and old high school buildings
- Retention pond on Wintersville campus
- Activity field at ICHS
- Paving at ICHS

REPORT OF SUPERINTENDENT - Dr. Chappellear discussed upcoming professional development and noted he is looking forward to the start of the new school year.

ADJOURNMENT

#83-08-22

Mr. Smith moved to adjourn. All Yes
Time: 6:20 P.M.

ATTEST:

Board President

Treasurer