

**September 15, 2022**

The **Indian Creek Board of Education** met in regular session on September 15, 2022 at 6:00 P.M. at Indian Creek Middle School, Mingo Junction, Ohio. President Bob Smith called the meeting to order. Mrs. Mark led the Pledge of Allegiance. At roll call, the following members were present: Mr. Daniel Bove, Jr., Mrs. Kimberly Mark, Dr. John Figel and Mr. Bob Smith. Dr. Ted Starkey was absent.

**READING, APPROVAL, SIGNING OF MINUTES**

**#84-09-22**

Mr. Bove moved and Mr. Smith seconded the motion to approve the minutes from the August 18, 2022 regular meeting. **Vote on motion:** Dr. Figel, yes, Mrs. Mark, yes; Mr. Smith, yes; Mr. Bove, yes. **Motion approved 4-0.**

**BILLS, FINANCIAL, BANK RECONCILIATION**

**#85-09-22**

Mrs. Mark moved and Dr. Figel seconded the motion to approve the bills, financial report and bank reconciliation for the month of August 2022. **Vote on motion:** Mr. Smith, yes; Mr. Bove, yes; Mrs. Mark, yes; Dr. Figel, yes. **Motion approved 4-0.**

**INTRODUCTIONS AND RECOGNITION OF GUESTS**

I.C.E.A. – President, Karen Lloyd noted it has been a great start to the school year and thanked the administration for assistance with students and staff needs.

O.A.P.S.E. – No representative present.

Principal/Administrative Council

ICMS – Principal Dr. Holly Minch-Hick discussed the following:

- Fall sports update
- Homecoming activities
- Upcoming events
- Professional development

Hills & CCE Elementary – Principal Mrs. Makenzie Householder discussed the following:

- PBIS kickoff
- Homecoming activities
- Pediatric Cancer fundraising activities
- Phonics training
- Literacy Night

Food Director, Eric White, discussed the following:

- Ice cream selections at ICMS
- ICMS coffee vending machine and made-to-order sandwiches
- Great start to the school year

**COMMUNICATIONS** - Dr. Chappellear read a letter from the Jefferson County Fair Board expressing concerns with early start date of the football games. Dr. Chappellear noted that the fair is taken into account when the school calendar is developed.

**OLD BUSINESS**- None

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**ACCEPT ADDENDUM**

**#86-09-22**

Mrs. Mark moved and Dr. Figel seconded the motion to accept an addendum to include items O through S under Personnel. **Vote on motion:** Mr. Bove, yes; Mrs. Mark, yes; Dr. Figel, yes; Mr. Smith, yes. **Motion approved 4-0.**

**NEW BUSINESS**

**APPROVAL OF A THOROUGH H**

**#87-09-22**

Mr. Smith moved and Dr. Figel seconded the motion to approve items A through H under New Business.

**A. Bills to Be Considered, over \$5,000.00 and/or Improper Procedure**

The Treasurer recommends payment of the following invoices that have been submitted for payment:

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
95 Percent Group LLC	\$40,710.40	K-2 Phonics Curriculum
Evending LLC	\$8,902.00	Coffee vending machine for high school
Frog Street Press, LLC	\$31,359.91	PK Curriculum
Leppo, Inc.	\$19,500.00	Skyjack lift for high school
Onsolve Intermediate Holding Co.	\$6,752.50	Once Call subscription service 2022-223
Full Spectrum Marketing	\$13,930.00	District calendar
Off the Wall Signs	\$6,462.86	Repair stadium lights
Jefferson Landmark, Inc.	\$26,288.07	Diesel for buses
Renaissance Learning, Inc.	\$20,327.58	Accelerated Reading license renewal
Hammond Construction, Inc.	\$111,462.75	High School Demolition

**B. Permanent Appropriations**

The Treasurer recommends adoption of the following Permanent Appropriations for Fiscal Year 2023 and requests they be adopted at the fund level.

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INDIAN CREEK SCHOOL DISTRICT

Appropriations Resolution Report - *Permanent Appropriations*

Rev. Code Sec. 5705.38

Fiscal Year: 2023

INDIAN CREEK SCHOOL DISTRICT

Include Zero Balance Accounts: false

	Total Appropriation
001 GENERAL	\$ 19,753,863.74
001 0000 GENERAL FUND	\$ 19,728,282.35
001 9012 GENERAL SERVICE TECHNOLOGY FUND	\$ 18,460.01
001 9600 HIGH SCHOOL PARKING FEES	\$ 7,121.38
002 BOND RETIREMENT	\$ 3,407,207.50
002 9009 BOND RETIREMENT-OSFC MIDDLE SCHL,\$11.6 MILLION	\$ 760,700.00
002 9019 BOND RETIREMENT-PERM IMPROVE 2019 T.A.N.	\$ 141,649.00
002 9022 BOND RETIREMENT-PERM IMPROVE 2022 T.A.N.	\$ 148,245.00
002 9029 BOND RETIREMENT-HS,WES,HILLS \$45.7 MILLION	\$ 2,356,613.50
003 PERMANENT IMPROVEMENT	\$ 693,481.50
003 9009 PERMANENT IMPROVEMENT .75-MILLS-BEGIN TY 2008	\$ 496,094.00
003 9016 PERMANENT IMPROVEMENT INSIDE MILLAGE	\$ 187,387.50
003 9022 PERMANENT IMPROVEMENT,SOFTBALL FIELD	\$ 10,000.00
004 BUILDING	\$ 388,955.91
004 0000 MIDDLE SCHOOL BUILDING FUND-LFI	\$ 2,504.12
004 9119 HIGH SCHOOL / ES BUILDING FUND-LFI	\$ 340,493.46
004 9120 HIGH SCHOOL/ES BUILDING FUND-LFI INTEREST	\$ 41,778.40
004 9150 HILLS ELEM BUILDING FUND-LFI	\$ 4,179.93
006 FOOD SERVICE	\$ 1,125,557.55
006 0000 FOOD SERVICES FUND	\$ 1,076,540.51
006 9018 CHILD AND ADULT CARE FOOD PROGRAM	\$ 45,954.04
006 9022 P-EBT FOOD SERVICE FUND	\$ 3,063.00
007 SPECIAL TRUST	\$ 9,329.30
007 9002 STADIUM COMMITTEE TRUST	\$ 870.54
007 9014 ATHLETIC BOOSTERS SCHOLARSHIP FUND	\$ 1,000.00
007 9019 RUTH CUNNINGHAM SCHOLARSHIP	\$ 250.00
007 9023 PUGLIESE FOUNDATION SCHOLARSHIP	\$ 7,000.00
007 9991 WORLD DESTINATION IMAGINATION - ICSD	\$ 208.76
008 ENDOWMENT	\$ 500.00
008 9990 BARKHURST SCHOLARSHIP	\$ 500.00
009 UNIFORM SCHOOL SUPPLIES	\$ 27,642.92
009 0000 UNIFORM SCHOOL SUPPLIES FUND	\$ 6,692.28
009 9005 PUBLIC PRESCHOOL UNIFORM SCHOOL SUPPLY FUND	\$ 20,950.64
010 CLASSROOM FACILITIES	\$ 750,522.85
010 9009 OSFC MIDDLE SCHOOL PROJECT-STATE SHARE	\$ 9,376.47
010 9019 OSFC MIDDLE SCHOOL PROJECT-STATE INTEREST	\$ 6,701.89
010 9039 OSFC MIDDLE SCHOOL PROJECT - LOCAL INTEREST	\$ 10,683.08
010 9041 OSFC MID SCHL PROJ LOCAL BUD AMEND#2	\$ 995.07
010 9042 OSFC MID SCHL PROJ-LOCAL BUD AMEND#3	\$ 19,924.99
010 9119 OFCC HS/ES PROJECT-LOCAL SHARE	\$ 115,738.00
010 9129 OFCC HS/ES PROJECT-LOCAL INTEREST	\$ 587,103.35
018 PUBLIC SCHOOL SUPPORT	\$ 30,900.00
019 OTHER GRANT	\$ 4,315.77
019 9009 CUSTER SCHOLARSHIP FUND	\$ 250.00
019 9016 FLUOR ENGINEERING CHALLENGE FUND FY16	\$ 604.00
019 9020 ESC BEST PRACTICE GRANT FY20	\$ 13.02
019 9021 ESC BEST PRACTICE GRANT FY21	\$ 24.34
019 9022 ESC BEST PRACTICE GRANT FY22	\$ 60.18
019 9029 S.T.A.R.T. READING PROGRAM	\$ 579.77
019 9037 BEST PRACTICE ESC GRANT FY17	\$ 162.72
019 9038 BEST PRACTICE ESC GRANT FY18	\$ 82.00
019 9039 ESC BEST PRACTICE GRANT FY19	\$ 122.17

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019 9047 BREAKFAST IN CLASSROOM CHILD HUNGER ALLIANCE	\$ 68.24
019 9120 MARTH J EARP GRANT FY20	\$ 544.65
019 9300 ICMS MAC GRANT	\$ 1,178.02
019 9905 BACK TO SCHOOL RALLY FUND	\$ 626.66
034 CLASSROOM FACILITIES MAINT.	\$ 810,000.00
034 9009 CLASSROOM FACILITIES MAINTENANCE FUND	\$ 810,000.00
200 STUDENT MANAGED ACTIVITY	\$ 96,558.23
300 DISTRICT MANAGED ACTIVITY	\$ 216,312.00
300 920B ATHLETIC FUND, INDIAN CREEK HIGH SCHOOL	\$ 216,312.00
439 PUBLIC SCHOOL PRESCHOOL	\$ 318,890.32
439 9022 PRESCHOOL FY22	\$ 74,890.32
439 9023 PRESCHOOL FY23	\$ 244,000.00
451 DATA COMMUNICATION FUND	\$ 9,000.00
451 9023 NETWORK CONNECTIVITY FY23	\$ 9,000.00
461 VOCATIONAL EDUC. ENHANCEMENTS	\$ 11,080.44
461 9022 HIGH SCHOOLS/MMG WORK GRANT FY22	\$ 1,080.44
461 9023 HIGH SCHOOLS/MMG WORK GRANT FY23	\$ 8,000.00
461 9922 HIGH SCHOOLS THAT WORK SREB PRESENTATION GRANT	\$ 2,000.00
507 ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND	\$ 5,509,912.99
507 9022 ARP ESSER (ESSER III) FY22	\$ 3,977,506.30
507 9822 ARP HOMELESS ROUND II	\$ 10,946.66
507 9921 ESSER II	\$ 1,463,661.60
507 9922 ESSER I FY22	\$ 57,798.43
516 IDEA PART B GRANTS	\$ 632,902.54
516 9022 SPECIAL EDUCATION PART B IDEA FY22	\$ 101,702.30
516 9223 SPECIAL EDUCATION PART B IDEA FY23	\$ 497,618.43
516 9922 ARP SPECIAL EDUCATION PART B IDEA FY22	\$ 33,581.81
572 TITLE I DISADVANTAGED CHILDREN	\$ 888,533.55
572 9222 TITLE I FY22	\$ 206,195.80
572 9223 TITLE I FY23	\$ 681,787.75
572 9922 EXPAND OPORTUN FOR CHILD FY22	\$ 550.00
584 TITLE IV, PART A, STUDENT SUPPORT AND ACADEMIC ENRICHMENT PROGRAMS	\$ 71,507.27
584 9022 TITLE IV A FY22	\$ 18,627.21
584 9023 TITLE IV A FY23	\$ 52,880.06
587 IDEA PRESCHOOL-HANDICAPPED	\$ 13,147.15
587 9022 EARLY CHILDHOOD SPECIAL EDUCATION IDEA FY22	\$ 4,233.73
587 9023 EARLY CHILDHOOD SPECIAL EDUCATION IDEA FY23	\$ 6,989.03
587 9922 ARP - IDEA PRESCHOOL-HANDICAPPED	\$ 1,924.39
590 IMPROVING TEACHER QUALITY	\$ 147,461.57
590 9022 TITLE IIA FY22	\$ 44,093.42
590 9023 TITLE IIA FY23	\$ 103,368.15
599 MISCELLANEOUS FED. GRANT FUND	\$ 68,255.00
599 9923 TITLE VB RURAL FY23	\$ 68,255.00
<b>Grand Total All Funds</b>	<b>\$ 34,985,838.10</b>

**C. Approval of Bank Accounts**

The Treasurer recommends the Board approve the following new bank accounts that were opened at CHASE Bank for the purpose of establishing retainage accounts per O.R.C. 153.63:

Hammond Construction, retainage for the High School Demolition- principal of \$12,083.00  
 Hammond Construction, retainage for the Wintersville Elementary Demolition Project – principal of \$13,880.00.

**D. Resolution – Career Technical Education Advising Waiver**

The Superintendent recommends the Board pass a resolution that specifies the district’s intent to not provide career-technical education to students enrolled in grades seven and eight for the 2022-23 school year.

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**E. Agreement – Ohio University Eastern**

The Superintendent recommends the Board approve the agreement with Ohio University Eastern, for Indian Creek to provide experiences and student teaching placements for teaching students during the 2022-23 school year.

**F. Alternative School Agreement**

The Superintendent recommends the board enter into an agreement with Jefferson County Educational Service Center to provide alternative school services to designated students during the 2022-23 school year.

**G. Bus Purchase**

The Superintendent recommends the purchase of two school buses from Midvale Truck Sales and Services at the cost of \$97,902 each. One to be funded by ESSER and one to be from the PI Fund. Midvale is a member of the OMERESA Competitive Bidding Consortium.

**H. Agreement – Jefferson County Juvenile Court – School Liaison**

The Superintendent recommends the Board approve entering into an agreement with the Jefferson County Juvenile Court for the services of a liaison officer for the period September 1, 2022 through August 31, 2023.

**Vote on motion:** Mrs. Mark, yes; Mr. Smith, yes; Dr. Figel, yes; Mr. Bove, yes. **Motion approved 4-0.**

**OTHER MATTERS**

**PERSONNEL**

**APPROVAL OF ITEMS A THOROUGH S**

**#88-09-22**

Mr. Smith moved and Mrs. Mark seconded the motion to approve items A through S under Personnel.

**A. Employment – Student**

The Superintendent recommends hiring CBI Student Gage Grimm as a substitute custodian in the School/Work Program, pending passing all pre-employment requirements.

**B. Employment – Extra—Duty Supplemental Contracts**

The Superintendent recommends the employment of the following certificated/licensed individuals in the positions listed. One-year limited contracts for the 2022-23 school year. If required for the position, individuals must have Pupil Activity Permits issued by the Ohio Department of Education, valid for the 2022-23 school year.

Hills Before and After School Activities Director	Bobbie Jo Agin
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**C. Employment – Supplemental Personal Service Contracts**

WHEREAS this Board has posted the following extra-duty position(s) as being available to employees of the District who hold teaching certificates/licenses, and no such employee meeting all of the Board’s qualifications has applied for, been offered, and accepted said position, and

WHEREAS this Board then advertised said position as being available to certificated/licensed and/or non-certificated/non-licensed individuals not employed by this District.

BE IT FURTHER RESOLVED that the following certificated/licensed and/or non-certificated/licensed individuals be employed in the identified position(s) for the 2022-23 school year.

ICHS Football Equipment Manager (1/2 Position)	Doug Karas

**D. Continuing Contract**

The Superintendent recommends the Board approve Continuing Contracts for the following Classified Employees, pursuant to Article 6 of the OAPSE Negotiated Agreement:

Raymond Cooper, Cook/Cashier, effective 9/17/2022.

**E. Resignation – Classified**

The Superintendent recommends the Board approve the resignation of Heather Millhorn, afternoon bus attendant, effective 8/18/2022 for personal reasons.

**F. Resignation – Classified**

The Superintendent recommends the Board accept the resignation of Lara Finney, Paraprofessional, for personal reasons, effective August 26, 2022.

**G. Resignation – Certified**

The Superintendent recommends the Board approve the resignation of Hillary Garner, Hills Elementary teacher, effective September 30, 2022, for personal reasons.

**H. Resignation – Certified**

The Superintendent recommends the Board approve the resignation of Amanda Baker, ICMS intervention teacher, effective Friday, September 9, 2022 at the end of the school day, for personal reasons.

**I. Employment – Classified**

The Superintendent recommends the Board approve the employment of Joanie Floto as Bus attendant, 3.9 hours per day, 5 days per week, 19.50 hours weekly, 186 days per year (pro-rated) and approve probationary contract. Employment start date and contract start date are both pending receipt of student monitor permit.

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**J. Employment – Classified**

The Superintendent recommends the Board approve the employment of Allison Spears as Cook/Cashier, CCE, 2.5 hours per day, 5 days per week, 12.5 hours weekly, 186 days per year (pro-rated), effective September 16, 2022. Approve probationary contract, effective September 16, 2022.

**K. Employment – Before & After School Care Staff**

The Superintendent recommends the Board approve the following individuals in the positions listed for the 2022-23 school year:

**TEACHERS:**

**Hills** – Amy Rusnak, Ruth Rees  
**Cross Creek Elementary** – Melissa Kernen, Alex Menke

Substitutes– Karen Lloyd (CCE), Hannah Eckley Treglia (CCE)

**CLASSIFIED STAFF:** **Hills** – Brenda Hyde; **Cross Creek Elementary** – Christina Keyser;

Substitute – Linda Scarabino (Both schools).

**L. Employment – Classified Substitutes**

The Superintendent recommends the Board approve employment of the following individuals for inclusion on the Classified Substitute list for the position(s) listed below and for any subsequent positions for which they may qualify:

**Tracey Dysert**, Cafeteria, Custodian, Secretary, and all pre-employment documents and checks.

**Charlene Maris**, Cafeteria and Secretary, pending successful completion of all pre-employment documents and checks.

**Tiffany Paul**, Bus Driver, pending successful completion of Bus Driver Training, Bus Driver Test, and all pre-employment documents and checks.

**Kimberly Robinson**, Bus Driver, pending successful completion of Bus Driver Training, Bus Driver Test, and all pre-employment documents and checks.

**Kyle Walsh**, Bus Driver, pending successful completion of Bus Driver Training, Bus Driver Test, and all pre-employment documents and checks.

**M. Resignation – Classified**

The Superintendent recommends the Board accept the resignation of Priscilla (PJ) Redmond, only from the position of Cook/Cashier for the After-School Food Program (Temporary move up), for personal reasons, effective 9/7/22.

**N. Resignation – Classified**

The Superintendent recommends the Board accept the resignation of John Alan Williamson, Custodian, for personal reasons, effective end of work day 11/18/2022.

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**O. Employment – Student**

The Superintendent recommends hiring CBI Student Kyon Taylor, to work with Mr. Moffat in the School/Work Program, pending passing all pre-employment requirements.

**P. Employment – Certified**

The Superintendent recommends the Board approve the employment of Michele McCreery-Starkey, Hills Multi-Categorical Classroom, effective for the 2022-23 school year. One-year contract, 184 days per year (pro-rated), salary and benefits pursuant to the ICEA Negotiated agreement. Employment contingent upon Ms. McCreery-Starkey obtaining or showing proof of valid Ohio licensure, the required background checks and drug testing.

**Q. Employment – Classified**

The Superintendent recommends the Board approve employment of the following individuals for inclusion on the Classified Substitute list for the position(s) listed below and for any subsequent positions for which they may qualify:

Lara Finney, Paraprofessional

**R. Employment – Classified**

The Superintendent recommends the Board approve the employment of Jamie Spencer as Paraprofessional, ICMS, 7 hours daily, 5 days per week, 35 hours weekly, 186 days, prorated. Approve Probationary Contract, effective September 26, 2022, both pending receipt of Educational Aide Permit with ESEA, and all pre-employment documents and checks.

**S. Resignation – Classified**

The Superintendent recommends the Board accept the resignation of Amy Roe, Paraprofessional, for personal reasons, effective October 7, 2022.

**Vote on motion:** Mr. Bove, yes; Mr. Smith, yes; Dr. Figel, yes; Mrs. Mark, yes. **Motion approved 4-0.**

**REPORT OF BOARD LIAISONS**

- a. Student Achievement – Mrs. Kim Mark wished the students and staff a great school-year and congratulated the ICHS eSports team on their victory over Cincinnati Moeller
- b. Legislative – No report.

**REPORT OF BOARD ADVISORY COMMITTEES** – No report.

**REPORT OF TREASURER/CFO** – Mrs. Todoroff noted that the 2021-2022 audit has begun.

**REPORT OF ASSISTANT SUPERINTENDENT** - Mr. Belt discussed the following:

- Concrete work at ICHS
- Softball field update
- Outdoor learning area update
- Student Athletic Center building update



**September 15, 2022**

**REPORT OF SUPERINTENDENT** – Dr. Chappelle noted it has been a great start to the school-year and thanked the staff for their hard work. He also provided an update on traffic around the district during drop-off and pick-up times.

**ADJOURNMENT**

**#89-09-22**

Mr. Smith moved to adjourn. All Yes. Time: 6:25 P.M.

ATTEST:

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Board President

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Treasurer