

## September 16, 2021

The **Indian Creek Board of Education** met in regular session on Thursday, September 16, 2021 at 6:00 P.M. at the Indian Creek Middle School, Mingo Junction, Ohio. President Daniel Bove, Jr. called the meeting to order and led the Pledge of Allegiance. At roll call, the following Board members were present: Mr. Daniel Bove, Jr., Dr. John Figel, Mr. Bob Smith and Dr. Ted Starkey. Mrs. Kimberly Mark was absent.

### **READING, APPROVAL, SIGNING OF MINUTES**

**#69-09-21**

Mr. Smith moved and Dr. Figel seconded the motion to approve the minutes from the August 19, 2021 regular meeting. **Vote on motion:** Dr. Figel, yes; Dr. Starkey, yes; Mr. Smith, yes; Mr. Bove, yes. **Motion approved 4-0.**

### **BILLS, FINANCIAL, BANK RECONCILIATION**

**#70-09-21**

Dr. Figel moved and Mr. Smith seconded the motion to approve the bills, financial report and bank reconciliation for the month of August 2021. **Vote on motion:** Mr. Smith, yes; Mr. Bove, yes; Dr. Starkey, yes; Dr. Figel, yes. **Motion approved 4-0.**

### **INTRODUCTIONS AND RECOGNITION OF GUESTS**

I.C.E.A. – President Karen Lloyd discussed the following:

- New Cross Creek Elementary and the renovated Hills Elementary, noting the staff is thrilled with the new and updated buildings.
- Thanked the Board for the approval of the contract and negotiations

O.A.P.S.E. – Representative Lori Orban noted that their members are excited to be in the new Cross Creek Elementary and renovated Hills Elementary buildings and the classified staff are all looking forward to the school year.

Principal/Administrative Council:

ICMS Principal, Dr. Holly Minch-Hick discussed the following:

- Thanked the Bates family for donation of picnic tables for the outdoor learning areas
- Discussed various student activities, the band, as well as a motivational speaker program

Hills Elementary Principal, Michele Minto thanked the public for the new and renovated elementary buildings and for all of their support. She also noted it has been a great start to the school year.

A discussion was held regarding the facemask policy. The following community members / parents addressed the Board regarding their views against wearing face coverings: Kurt Williams, Amanda McClements, Rich Gualtore and Steve Ferguson.

**COMMUNICATIONS** - None.

### **OLD BUSINESS**

**#71-09-21**

Mr. Bove moved and Mr. Smith seconded the motion to approve the following:

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The Superintendent recommends the Board approve the following agenda correction from the May 20, 2021 board meeting:

Bethany Davis – ICHS Varsity Girls Basketball Assistant Coach to ICHS 9<sup>th</sup> Grade Girls Basketball Coach

**Vote on motion:** Mr. Bove, yes; Dr. Starkey, yes; Dr. Figel, yes; Mr. Smith, yes. **Motion approved 4-0.**

### ACCEPT ADDENDA

**#72-09-21**

Mr. Bove moved and Dr. Starkey seconded the motion to accept an addendum to include items N, O and P under Personnel. **Vote on motion:** Mr. Smith, yes; Dr. Figel, yes; Dr. Starkey, yes; Mr. Bove, yes. **Motion approved 4-0.**

### NEW BUSINESS

#### APPROVAL OF ITEMS A THROUGH H - NEW BUSINESS

**#73-09-21**

Mr. Smith moved and Dr. Figel seconded the motion to approve items A through H under New Business.

#### **A. Bills to Be Considered, Over \$5,000.00 and/or Improper Procedure**

The Treasurer recommends payment of the following invoices that have been submitted for payment:

VENDOR	AMOUNT	DESCRIPTION
Gil Thermes Fencing	\$18,528.50	Fencing for football stadium
Heinemann	\$13,071.43	Reading books for Jefferson County Christian School (Auxiliary)
Prichard Consulting, LLC	\$6,750.00	Advertising services
Chase Visa / Webstaurant.com	\$8,049.15	Food compartment trays
CDW Government, Inc.	\$42,504.00	Chromebooks
Damon Chemical Industries, Inc.	\$13,033.00	Floor scrubbers / extractors for CCE
Agile Sports Technologies, Inc.	\$9,900.00	Hudl Sports filming plan (Athletic fund)
McDonald Tree Removal LLC	\$5,000.00	Tree and brush removal at stadium
Borden Office Equipment	\$12,265.00	Copiers for Cross Creek Elementary
CDW Government, Inc.	\$21,804.00	Chromebooks
CDW Government, Inc.	\$71,396.00	Viewsonic Viewbaords - Hills Elementary
Jim Davis Enterprises	\$6,925.00	Patch trench at football stadium
Horizon Information Services, Inc.	\$91,538.00	Interactive display monitors for Cross Creek Elementary
Horizon Information Services, Inc.	\$98,966.00	Interactive display monitors for Indian Creek High School
Lowes	\$18,425.63	Appliances for Indian Creek High School

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**B. Permanent Appropriations**

The Treasurer recommends adoption of the following Permanent Appropriations for Fiscal Year 2022 and requests they be adopted at the fund level

**INDIAN CREEK SCHOOL DISTRICT  
Appropriations Resolution Report**

Rev. Code Sec. 5705.38

Fiscal Year: 2022 Include Zero Balance Accounts: false	PERMANENT APPROPRIATIONS	INDIAN CREEK SCHOOL DISTRICT
		Total Appropriation
001 GENERAL		\$ 23,769,993.67
001 0000 GENERAL FUND		\$ 23,731,532.75
001 9012 GENERAL SERVICE TECHNOLOGY FUND		\$ 30,615.86
001 9600 HIGH SCHOOL PARKING FEES		\$ 7,845.06
002 BOND RETIREMENT		\$ 3,219,105.52
002 9009 BOND RETIREMENT-OSFC MIDDLE SCHL, \$11.6 MILLION		\$ 738,388.25
002 9019 BOND RETIREMENT-PERM IMPROVE T.A.N.		\$ 140,294.00
002 9029 BOND RETIREMENT-HS, WES, HILLS \$45.7 MILLION		\$ 2,340,423.27
003 PERMANENT IMPROVEMENT		\$ 695,527.50
003 9009 PERMANENT IMPROVEMENT .75-MILLS-BEGIN TY 2008		\$ 556,055.00
003 9016 PERMANENT IMPROVEMENT INSIDE MILLAGE		\$ 139,472.50
004 BUILDING		\$ 594,634.45
004 9119 HIGH SCHOOL / ES BUILDING FUND-LFI		\$ 434,500.00
004 9120 HIGH SCHOOL/ES BUILDING FUND-LFI INTEREST		\$ 11,821.94
004 9150 HILLS ELEM BUILDING FUND-LFI		\$ 86,547.00
004 9151 HILLS ELEM BUILDING FUND-LFI INTEREST		\$ 61,765.51
006 FOOD SERVICE		\$ 911,680.99
006 0000 FOOD SERVICES FUND		\$ 881,550.91
006 9018 CHILD AND ADULT CARE FOOD PROGRAM		\$ 30,130.08
007 SPECIAL TRUST		\$ 7,512.75
007 9002 STADIUM COMMITTEE TRUST		\$ 870.54
007 9014 ATHLETIC BOOSTERS SCHOLARSHIP FUND		\$ 750.00
007 9019 RUTH CUNNINGHAM SCHOLARSHIP		\$ 250.00
007 9023 PUGLIESE FOUNDATION SCHOLARSHIP		\$ 2,000.00
007 9991 WORLD DESTINATION IMAGINATION - ICSD		\$ 3,642.21
008 ENDOWMENT		\$ 500.00
008 9990 BARKHURST SCHOLARSHIP		\$ 500.00
009 UNIFORM SCHOOL SUPPLIES		\$ 32,963.99
009 0000 UNIFORM SCHOOL SUPPLIES FUND		\$ 15,947.35
009 9005 PUBLIC PRESCHOOL UNIFORM SCHOOL SUPPLY FUND		\$ 17,016.64
010 CLASSROOM FACILITIES		\$ 1,189,585.06
010 9019 OSFC MIDDLE SCHOOL PROJECT-STATE INTEREST		\$ 6,717.97
010 9039 OSFC MIDDLE SCHOOL PROJECT - LOCAL INTEREST		\$ 10,716.87
010 9129 OFCC HS/ES PROJECT-LOCAL INTEREST		\$ 1,172,150.22
018 PUBLIC SCHOOL SUPPORT		\$ 49,731.96
019 OTHER GRANT		\$ 8,156.61
019 9009 CUSTER SCHOLARSHIP FUND		\$ 250.00
019 9016 FLUOR ENGINEERING CHALLENGE FUND FY16		\$ 604.00
019 9018 PARTNERS FOR BREAKFAST IN CLASSROOM		\$ 1,430.29
019 9020 ESC BEST PRACTICE GRANT FY20		\$ 13.02
019 9021 ESC BEST PRACTICE GRANT FY21		\$ 24.34
019 9029 S.T.A.R.T. READING PROGRAM		\$ 678.57
019 9037 BEST PRACTICE ESC GRANT FY17		\$ 327.47
019 9038 BEST PRACTICE ESC GRANT FY18		\$ 82.00
019 9039 ESC BEST PRACTICE GRANT FY19		\$ 122.17
019 9047 BREAKFAST IN CLASSROOM CHILD HUNGER ALLIANCE		\$ 68.24
019 9120 MARTH J EARP GRANT FY20		\$ 544.65
019 9300 ICMS MAC GRANT		\$ 1,500.00
019 9420 GENYOUth COVID-19 SCHOOL NUTRITION GRANT		\$ 1,011.86
019 9520 CHILDREN'S HUNGER ALLIANCE SUMMER FEED GRANT		\$ 1,500.00
034 CLASSROOM FACILITIES MAINT.		\$ 327,000.00
034 9009 CLASSROOM FACILITIES MAINTENANCE FUND		\$ 327,000.00

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200 STUDENT MANAGED ACTIVITY	\$ 86,941.50
300 DISTRICT MANAGED ACTIVITY	\$ 210,349.98
300 920B ATHLETIC FUND, INDIAN CREEK HIGH SCHOOL	\$ 210,349.98
401 AUXILIARY SERVICES	\$ 1,773.05
401 9020 AUXILIARY SERVICES FY20	\$ 0.72
401 9021 AUXILIARY SERVICES FY21	\$ 1,772.33
439 PUBLIC SCHOOL PRESCHOOL	\$ 245,805.47
439 9021 PRESCHOOL FY21	\$ 1,805.47
439 9022 PRESCHOOL FY22	\$ 244,000.00
451 DATA COMMUNICATION FUND	\$ 9,000.00
451 9022 NETWORK CONNECTIVITY FY22	\$ 9,000.00
461 VOCATIONAL EDUC. ENHANCEMENTS	\$ 16,361.42
461 9021 HIGH SCHOOLS/MMG WORK GRANT FY21	\$ 6,505.00
461 9022 HIGH SCHOOLS/MMG WORK GRANT FY22	\$ 8,000.00
461 9026 HIGH SCHOOLS THAT WORK PD PARTNER GRANT	\$ 1,856.42
467 STUDENT WELLNESS AND SUCCESS FUND	\$ 136,907.61
467 9021 STUDENT WELLNESS AND SUCCESS FUND	\$ 136,907.61
507 ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND	\$ 6,826,526.42
507 9021 ESSER I	\$ 143,074.46
507 9022 ARP ESSER (ESSER III)	\$ 4,625,392.40
507 9921 ESSER II	\$ 2,058,059.56
510 CORONAVIRUS RELIEF FUND	\$ 8,865.09
510 9021 CORONAVIRUS RELIEF FUND	\$ 8,865.09
516 IDEA PART B GRANTS	\$ 704,493.29
516 9021 SPECIAL EDUCATION PART B IDEA FY21	\$ 98,496.27
516 9022 SPECIAL EDUCATION PART B IDEA FY22	\$ 492,437.86
516 9922 ARP SPECIAL EDUCATION PART B IDEA FY22	\$ 113,559.16
536 TITLE I SCHOOL IMPROVEMENT A	\$ 500.00
536 9021 TITLE I SUPPLEMENTAL SCHOOL IMPROVEMENT FY21	\$ 500.00
572 TITLE I DISADVANTAGED CHILDREN	\$ 942,394.71
572 9021 TITLE I FY21	\$ 247,183.53
572 9222 TITLE I FY22	\$ 667,478.35
572 9921 EXPAND OPPORTUN FOR CHILD FY21	\$ 5,138.88
572 9922 EXPAND OPORTUN FOR CHILD FY22	\$ 22,593.95
584 TITLE IV, PART A, STUDENT SUPPORT AND ACADEMIC ENRICHMENT PROGRAMS	\$ 45,908.33
584 9022 TITLE IV A FY22	\$ 45,908.33
587 IDEA PRESCHOOL-HANDICAPPED	\$ 14,747.88
587 9022 EARLY CHILDHOOD SPECIAL EDUCATION IDEA FY22	\$ 6,329.69
587 9922 ARP - IDEA PRESCHOOL-HANDICAPPED	\$ 8,418.19
590 IMPROVING TEACHER QUALITY	\$ 150,459.02
590 9021 TITLE IIA FY21	\$ 42,861.66
590 9022 TITLE IIA FY22	\$ 107,597.36
599 MISCELLANEOUS FED. GRANT FUND	\$ 17,401.43
599 9038 OH HISTORICAL SOCIETY CONGRESSIONAL ACADEMY	\$ 470.44
599 9921 TITLE IV A FY21	\$ 16,930.99
<b>Grand Total All Funds</b>	<b>\$ 40,224,827.70</b>

**C. Depository Agreement**

The Treasurer recommends the Board approve the depository agreement with JP Morgan Chase Bank, N.A., for the period of March 15, 2021 through March 14, 2026.

**D. Approval of Bank Accounts**

The Treasurer recommends the Board approve the following new bank accounts that were opened at CHASE Bank for the purpose of establishing retainage accounts per O.R.C. 153.63:

Hammond Construction, retainage for the Cross Creek Elementary Project - principal of \$304,230.41

Hammond Construction, retainage for the Bantam Ridge Demolition Project – principals of \$10,446.24

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**E. Agreement – Jefferson County ESC**

The Superintendent recommends that Board approve an agreement with the Jefferson County ESC for additional special education services at the Jefferson County Board of Developmental Disabilities and new services at the Jefferson County J.V.S. for the 2021-22 school year.

**F. Resolution – Career Technical Education Advising Waiver**

The Superintendent recommends the Board pass a resolution the specifies the district's intent to not provide career-technical education to students enrolled in grades seven and eight or the 2021-22 school year.

**G. Agreement – Franciscan University**

The Superintendent recommends the Board enter into an agreement with Franciscan University of Steubenville to provide clinical education and practice for students in the education degree programs for the 2021-22 school year. This agreement will be reviewed annually and will remain in effect in perpetuity unless amended or abrogated by the mutual consent of Franciscan University of Steubenville and/or terminated by either party upon one year's written notification.

**H. Agreement – Ohio University Eastern**

The Superintendent recommends the Board approve the agreement with Ohio University Eastern, for Indian Creek to provide experiences and student teaching placements for teaching students during the 2021-22 school year.

**Vote on motion:** Dr. Starkey, yes; Mr. Bove, yes; Mr. Smith, yes; Dr. Figel, yes. **Motion approved 4-0.**

**OTHER MATTERS**

**PERSONNEL**

**APPROVAL OF ITEMS A THROUGH P**  
**#74-09-21**

Mr. Bove moved and Mr. Smith seconded the motion to approve items A through P under Personnel.

**A. Employment – Extra-Duty Supplemental Contracts**

The Superintendent recommends the employment of the following certificated/licensed individuals in the positions listed. One-year limited contracts for the 2021-22 school year. If required for the position, individuals must have Pupil Activity Permits issued by the Ohio Department of Education, valid for the 2021-22 school year.

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Hills After School Physical Activities Director	Bobbie Jo Agin
ICHS Band Director	Don Llewellyn
ICHS Band Director – June - (15 days)	Don Llewellyn
ICHS Assistant Band Director – June - (15 days)	Kent Howell
ICHS Band Director – July/August – (20 days)	Don Llewellyn
ICHS Assistant Band Director – July/August – (20 days)	Kent Howell, Kim Howell
ICMS Elementary Instruction	Kent Howell, Don Llewellyn
Cross Creek OIP	Kim Wadas

**B. Employment – Before & After School Care Staff**

The Superintendent recommends the Board approve the following individuals in the positions listed for the 2021-22 school year.

**TEACHERS:**

**Hills** – Hillary Garner, Amy Rusnak, Ruth Rees  
**Cross Creek Elementary** – Rachel Antonelli, Dominique Banks, Alex Menke, Mary-Lil Giusto, Hannah Treglia, Marissa Kiddey  
Substitute – Karen Lloyd (CCE)  
Substitute – Kristi Sciarra

**CLASSIFIED STAFF:** **Hills** – Brenda Hyde; **Cross Creek Elementary** – Christina Keyser;

Substitutes – Linda Scarabino (Hills)

**C. Employment – Classified**

The Superintendent recommends the Board approve the employment of Raymond Cooper, Cook/Cashier, Hills Elementary, 3.5 hours daily, 5 days per week, 17.5 hours weekly, 186 days per year, pro-rated, effective September 17, 2021. Approve Probationary Contract, effective September 17, 2021.

**D. Classified Substitute List**

The Superintendent recommends the Board approve employment of the following individuals for inclusion on the classified substitute list for the positions listed for which they currently qualify and for any subsequent positions for which they may qualify:

Trey Jeter, Bus Driver, pending successful completion of bus driver training, bus driver test, and all pre-employment checks.

**E. Resignation – Personal Service Contracts**

The Superintendent recommends the Board approve the resignations of Kenneth Skinner and Raeann Sowers as Grade 9 Girls Basketball coaches.

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**F. Resignation – Classified**

The Superintendent recommends the Board approve the resignation of Ashley Agin, Head Cook at Hills Elementary, effective 9/17/21, at the end of the day, for personal reason. Ms. Agin will be added to the substitute classified list.

**G. Resignation – Certified**

The Superintendent recommends the Board approve the resignation of Sarah Bolen, ICHS Spanish/Italian Teacher, for personal reasons, at the end of the 2021-22 school year.

**H. Resignation – Certified – Supplemental**

The Superintendent recommends the Board approve the resignation of Sarah Bolen, ICHS Foreign Language Advisor and ICHS Drama Advisor for the 2021-22 school year.

**I. Resignation – Certified – Supplemental**

The Superintendent recommends the Board approve the resignation of Holly Parissi as Before and After Care Coordinator at Hills Elementary for the 2021-22 school year.

**J. Employment – Supplemental Personal Service Contracts**

WHEREAS this Board has posted the following extra-duty position(s) as being available to employees of the District who hold teaching certificates/licenses, and no such employee meeting all of the Board’s qualifications has applied for, been offered, and accepted said position, and

WHEREAS this Board then advertised said position as being available to certificated/licensed and/or non-certificated/non-licensed individuals not employed by this District.

BE IT FURTHER RESOLVED that the following certificated/licensed and/or non-certificated/licensed individuals be employed in the identified position(s) for the 2021-22 school year.

ICHS Majorette Line Instructor	Mentha Moore
ICHS Girls Basketball Assistant Coach	Joe Ribar

**K. Volunteers – ICHS Girls Basketball**

The Superintendent recommends the Board approve Kenneth Skinner and Raeann Sowers as volunteers for ICHS Girls Basketball.

**L. Employment – Certified**

The Superintendent recommends the Board approve the employment of Colleen Shepherd in the position of part-time reading teacher at Bishop John King Mussio Elementary, effective for the 2021-22 school year.

**M. Resolution – COVID-19 Compensation**

The Board is asked to consider adopting a resolution to pay a one-time payment in the amount of \$500.00 to District Administrators for the purpose of retaining quality administrators, hazard pay and for supplemental duties related to COVID-19. Paid with ESSER III Funds.

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**N. Employment – Extra Duty Supplemental Contracts**

The Superintendent recommends the employment of the following certificated / licensed individuals in the positions listed. One-year limited contracts for the 2021-22 school year. If required for the position, individuals must have Pupil Activity Permits issued by the Ohio Department of Education, valid for the 2021-22 school year.

ICHS Assistant Marching Band, Aimee Simpson-Carroll  
Hills Before and After Care, Amada Renner

**O. Classified Substitute List**

The Superintendent recommends the Board approve employment of the following individuals for inclusion on the classified substitute list for the positions listed for which they currently qualify and for any subsequent positions for which they may qualify:

Kristina Coverly, Bus Driver, pending proof of successful completion of bus driver training, bus driver test and all pre-employment checks.

**P. Employment**

The Superintendent recommends the Board conditionally employ Amanda Sheppard as a substitute for 60 days per

WHEREAS, Amanda Sheppard is a returning teacher employed by the Board under a limited teaching contract for the 2021-2022 school year on a regular, full-time basis; and

WHEREAS, Amanda Sheppard failed to timely renew her teaching license and therefore is not properly licensed to teach on a regular, full-time basis; and

WHEREAS, Amanda Sheppard limited teaching contract is void on the basis that she is not properly licensed to teach on a regular, full-time basis; and

WHEREAS, pursuant to R.C. 3319.101(A), a person lacking any licensure may be conditionally employed as a substitute for a period not to exceed 60 days commencing on the date on which the person files an application with the State Board of Education, if the Superintendent believes that such a person is qualified to obtain a valid teaching license under state law and such person has, in fact, applied for such a license; and

WHEREAS, the Board, the Indian Creek Education Association, and Amanda Sheppard have reached an agreement regarding Amanda Sheppard employment that is in the best interests of everyone involved.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Indian Creek Local School District, Jefferson County, Ohio, that:

Section 1: The Board hereby declares that the current limited teaching contract of Amanda Sheppard is void on the basis that she does not possess a regular teaching license and has not yet obtained one. Accordingly, the Board hereby accepts Amanda Sheppard resignation from her limited teaching contract.

Section 2: The Board hereby declares that it is necessary to convert the employment status of Amanda Sheppard to the position of a substitute teacher. Accordingly, the Board hereby conditionally employs Amanda Sheppard as a substitute teacher for a period not to exceed 60 days commencing on the date on which she filed an application with the State Board of Education.



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Section 3: The Superintendent believes that Amanda Sheppard is qualified to obtain a valid teaching license and has nominated her for the position of substitute teacher in the District.

Section 4: The Board approves the rate of \$100.00 per day for Amanda Sheppard substitute teaching services.

Section 5: The Board hereby authorizes the Treasurer and the President of the Board to execute a contract of employment with Amanda Sheppard and do all other things necessary to carry out the purpose of this Resolution.

Section 6: It is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in meetings held in compliance with all legal requirements, including R.C. 121.22.

**Vote on motion:** Dr. Figel, yes; Mr. Bove, ye; Mr. Smith, yes; Dr. Starkey, yes. **Motion approved 4-0.**

**REPORT OF BOARD LIAISONS**

- a. Student Achievement – No report.
- b. Legislative – Dr. Ted Starkey, no report.

**REPORT OF BOARD ADVISORY COMMITTEES** - No report.

**REPORT OF TREASURER/CFO** – No report.

**REPORT OF ASSISTANT SUPERINTENDENT** - Mr. Belt provided an update on the construction of the new high school.

**REPORT OF SUPERINTENDENT** - Dr. Chappellear discussed the following:

- Thanked everyone who came to the meeting
- Thanked all that participated and came to the dedications for the new Cross Creek Elementary and the renovated Hills Elementary
- Asked everyone to be patient with the construction at the high school and the parking issues

**ADJOURNMENT**

**#75-09-21**

Mr. Bove moved to adjourn. All Yes. Time 6:58 P.M.

ATTEST:

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Treasurer